

Held \_\_\_\_\_ 20 \_\_\_\_\_



**Wednesday, February 15, 2023**  
**REGULAR MEETING MINUTES**

**BRIGHT LOCAL SCHOOLS**  
**Location: Whiteoak High School**  
**Time: 6:00 p.m.**

## 1. Welcome/Opening

Subject	A. Welcoming
Meeting	Feb 15, 2023 - REGULAR MEETING MINUTES
Category	1. Welcome/Opening
Access	Public
Type	Procedural

The Bright Local School District Board of Education welcomes participation from the voters and taxpayers of the District. Each regular meeting has an item on the agenda that allows for "recognition of guests and visitors". The Board desires citizens of the district to attend its meetings so that they become better acquainted with the operations and programs of the schools and so that the Board may have an opportunity to hear the wishes and ideas of the public.

At this time on the regular agenda, the public may address the Board of Education. The Board of Education's adopted policy requires that any group with the same interests have a spokesperson and that a 5-minute time limit will be allowed for that group spokesperson to address the Board for this discussion. Public participation is restricted to this item on the agenda. All other items on the agenda are for discussion by the Board of Education members only, unless there has been a request to be placed on the agenda. We ask for your cooperation so that school district business may be handled efficiently and in a timely manner.

<b>Subject</b>	<b>B. Announcements</b>
Meeting	Feb 15, 2023 - REGULAR MEETING MINUTES
Category	1. Welcome/Opening
Access	Public
Type	Procedural
This meeting is being digitally recorded.	

This meeting is being digitally recorded.

<b>Subject</b>	<b>C. Roll Call</b>
Meeting	Feb 15, 2023 - REGULAR MEETING MINUTES
Category	1. Welcome/Opening
Access	Public
Type	Procedural
Steve Cox Board Member	

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GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held 20

John Gillespie, Board Member  
Jobey Lucas, Board Member  
Angie Wright, Board Member  
Michael Bick, Superintendent  
Jeff Rowley, Treasurer  
Jason Iles, HS/JH  
Principal  
Whitney Gobin, Elementary Principal  
Lisa Beresford, Special Education  
Coordinator  
Debbie Robertson, Food Service  
Coordinator  
5 Guest

Subject D. Pledge of Allegiance

Meeting Feb 15, 2023 - REGULAR MEETING MINUTES

Category 1. Welcome/Opening

Access Public

Type Procedural

"I pledge allegiance to the flag of the United States of America, and to the republic for which it stands, one nation under God, indivisible, with liberty and justice for all."

Subject E. Recognition

Meeting Feb 15, 2023 - REGULAR MEETING MINUTES

Category 1. Welcome/Opening

Access Public

Type Procedural

Mr. Bick recognized board member Mr. Steve Cox as recipient of the 2023 OSBA Service Award. To be recognized at the Southwest Region Spring Conference on Thursday, March 9th from 5p.m. -8:30 p.m. - Warren County Career Center, Lebanon, Ohio

Mr. Iles recognized Whiteoak senior Bryce Van Hoy who participated in the Shawnee State Bears Track Program, wherein he earned both a Medical Assistance Credential Certificate and an EKG/Phlebotomy Certificate. Mr. Van Hoy has earned 68 credit hours in the College Credit Plus Program and will walk at graduation with an Associates Science Program, has a 3.9 GPA and has been on honor roll all 4 years, and participates in National Honor Society, SADD, Cross Country, Track and Field, and Marching Band.

2. Adoption of Agenda

Subject A. Adoptions Of Agenda

Meeting Feb 15, 2023 - REGULAR MEETING MINUTES

Category 2. Adoption of Agenda

Access Public

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Type Action  
Recommended Action **(Resol. #016-2023)** Motion to adopt the agenda for the February 15, 2023 Board of Education regular board meeting as presented.

Admin Content

Member	Move	Second	Yea	Nay	Abstain
Mr. Cox	X		X		
Mrs. Hauke					
Mr. Gillespie		X	X		
Mr. Lucas			X		
Mrs. Wright			X		

3. Administrative/Committee Reports

Subject A. Superintendent  
Meeting Feb 15, 2023 - REGULAR MEETING MINUTES  
Category 3. Administrative/Committee Reports  
Access Public  
Type Information, Reports

- Math Position - The District is currently seeking certified candidates for a Math Teacher position for our online APEX math program at the High School to replace Missy Payne.
- Soccer update - Sign-ups were recently held for high school soccer, with 9 boys and 12 girls registering. This was to see if there was enough interest to warrant starting a team(s) at Whiteoak. Mr. Bick estimates the program would cost approximately \$20,000 in the first year to cover the coaching pay, uniforms, goals, and other equipment needs.
- Annexation - regarding the annexation of the recently purchased land across the road into the village, Mr. Bick said he first received a call from council woman Linda Klump who said the village was not interested in allowing it, but then he met with Village Mayor Jim Allen who said they are in favor of it.
- Biennial budget proposal - Mr. Bick reported that the draft of the new state biannual budget for fiscal years 24-25 does contain the plan continuation of the Fair Funding Formula, and also contains new funding for school resource officers, and more funding for career tech programs. But, he said it also contains more support for the voucher program and private schools.
- Hecate discussion - Jared Wren with Hecate contacted Mr. Bick, who is interested in visiting the District and discussing some financial support for a Bright Local Project. No definite dollar amount was given, but Mr. Bick provided him a preliminary capital project planning list.

File Attachments  
[Nurse Report Jan 23.pdf \(17 KB\)](#)  
[Capital Projects 23.pdf \(23 KB\)](#)

Subject B. Legislative Liaison Report- Mr. Steve Cox  
Meeting Feb 15, 2023 - REGULAR MEETING MINUTES  
Category 3. Administrative/Committee Reports



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Access Public

Type Information

Mr. Cox noted that we will have to continue to monitor the discussion regarding the biannual budget in the coming months to see how it changes before its due date of 6/30/2023.

Subject C. High School Principal's Report- Jason Iles

Meeting Feb 15, 2023 - REGULAR MEETING MINUTES

Category 3. Administrative/Committee Reports

Access Public

Type Information

- 1. Excited about our Celebrations
  - > Special Recognitions-Bryce Van Hoy  
Shawnee State University-Bear Tracks Program Credentials  
EKG Certification/Phlebotomy/Basic Life Support/Medical Assisting Credential
  - > Winter Sports Coming to a close-
    - Mr. Jake Ward did advance to the district in bowling.
    - Boys Tournament Game @ Portsmouth ND Feb 24th Girls Tournament Game vs Western Latham Feb 15th
- 2. C103 Radio Ad will be broadcasted during good guys radio TV- Thanks to Travis for the help.
- 3. New band uniforms and band progress! Excellent look-THANK YOU
- 4. Parent University Night- March 2nd - breakout learning sessions for parents to learn about social media and risk, vaping recognition and issues, how to help your kids be thrivers. Washington DC Trip group will be hosting a spaghetti dinner fundraiser that night.
- 5. Mural Installation has been completed in the high school. These have been done in such a way they can be change and added to as future classes progress through.
- 6. Interventions Ramping Up for state testing and graduation.
- 7. School Safety HB 99- HS & Elem staff Requalifying on March 4th for carrying arms.
- 8. 2023 EOC Testing Scheduled.
- 9. Washington DC trip tentative dates March 27-30, 2023. A rough itinerary has been provided. Working on Fundraising for 25 students. Looking at leaving a day earlier and getting back a day earlier due to the fact the band has been accepted into the Reds Opening Day Parage.
- 10. PBIS Tier 3 was attended Feb 14th.
- 11. Mr. Iles has discussed with Atomic Credit Union in Jackson Ohio about offering and hosting a school ran credit union. They provide everything, including training and education on personal finance and personal account savings. More to come.

Subject D. Elementary Principal Report- Whitney Gobin

Meeting Feb 15, 2023 - REGULAR MEETING MINUTES

Category 3. Administrative/Committee Reports

Access Public

Type Information

- 1. Upcoming Important Dates:
  - Feb 20 No School
  - Feb 23 Health Fair during Conferences & Interims Home

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- Feb 23 & 28** Parent Teacher Conf **Mar**
- 8** 6th Grade Band to Music Hall **Mar**
- 22** Spring Pictures
- March 24th** 2Hr Early Dismissal - 6pm-8pm 90's Dance
- Mar 30** 1/2/3 Musical
- Mar 31** Jim Basketball Jones School Assembly & Report Cards Home
- April 5** Kindergarten Registration
- April 6-10** Easter Break
- April 12** 5th grade Parent Band Mtg. **April**
- 24** 2nd grade Field Trip Aquarium **April 26**
- 5th Grade Band Fitting
- April 28** Preschool Playdate
- May 1** Abstinence Ed for 6th Grade
- May 4** Fine Arts Palooza & Interims Home
- May 11** Band Concert
- May 11** First Grade Field Trip- Museum Center
- May 15th & 16th.** Field Days - Pre-K & Kindergarten
- May 17** 6th grade to Bengals Stadium
- May 19** Kindergarten Celebration
- May 22nd** Field Day 1st - 6th: Monday, with a rain date of Tuesday, May 23rd.
- May 25** Last Day of School & 2 HOUR Early Dismissal

- 2. Tutoring set for: Thursdays March 2-30, snacks provided by cafeteria gals and transportation provided by Mr. Decker and crew
- 3. Lots of great progress and interventions, So proud of my entire staff.
- 4. Testing days and times:
- 5. Spring testing and Tutoring is set... Tutoring -Thursdays, March 2-30
- 6. 4th ELA – Apr 13-14
- 7. 3rd and 5th ELA – Apr. 17-18
- 8. 6th ELA – Apr. 19-20
- 9. 5th Math – Apr 24-25
- 10. 6th Math – Apr 26-27
- 11. 4th Math – May 1-2
- 12. 3rd Math – May 3-4
- 13. 5th Science – May 3-4

Subject	E. Food Service- Debbie Robertson
Meeting	Feb 15, 2023 - REGULAR MEETING MINUTES
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Access	Public
Type	Information

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Mrs. Robertson reported that the Elementary School has reach 60% in free/reduced lunch applicants, and high school is at 56%.

A recent meeting she attended regarding the newly proposed federal nutrition guidelines to be phased in over the coming years was very discouraging. Just when food servic directors has implemented past changes in a way where kids are now starting to eat, they are now proposing new decreases in sugar and sodium that is likely to set them back.

**Subject** F. Transportation- Lynn Decker

**Meeting** Feb 15, 2023 - REGULAR MEETING MINUTES

**Category** 3. Administrative/Committee Reports

**Access** Public

**Type** Information

Mr. Bick want to give a big thanks to Lynn and all the challenges he continues to face and meet. A new transmission has been put in the bus that needed it. The first round of inspections is set for this Thursday and Friday.

4. Financial Reports/Resolutions

**Subject** A. Approval of January 11, 2023 minutes

**Meeting** Feb 15, 2023 - REGULAR MEETING MINUTES

**Category** 4. Financial Reports/Resolutions

**Access** Public

**Type** Action

**Recommended Action** Motion to approve of the Board of Education minutes of the January 11, 2023 Organizational and Regular meeting as presented.

Admin Content

See discussion draft of minutes attached.

Administrative File Attachments  
[Regular Meeting January 11, 2023.pdf \(1,947 KB\)](#)  
[Organizational Meeting January 11, 2023.pdf \(1,864 KB\)](#)

Executive Content

See attached.

**Subject** B. Financial Reports

**Meeting** Feb 15, 2023 - REGULAR MEETING MINUTES

**Category** 4. Financial Reports/Resolutions

**Access** Public

**Type** Action

**Recommended Action** Motion to approve of the financial reports of the month ending January 31, 2023 as presented.

Admin Content

Please review the attached "Treasurer Detail Report", and the following supporting documents:



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GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

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- 1) A1 - Cash Reconciliation Report
- 2) A2 - Cash Balance Summary Report
- 3) B - Disbursement Summary Report (monthly checks)
- 4) C - Appropriation Summary Report (General fund only)
- 5) D - Receipt Listing (monthly receipts)

Administrative File Attachments

[A Treasurer Detail Report for February 15 2023.pdf \(171 KB\)](#)  
[A1 Cash Reconciliation as of January 31, 2023 signed.pdf \(32 KB\)](#)  
[A2 Cash Summary Report Jan 23.pdf \(47 KB\)](#)  
[B Disbursement Summary Report Jan 23.pdf \(46 KB\)](#)  
[C Appropriation Summary Report Jan 23.pdf \(28 KB\)](#)  
[D Receipt Listing Jan 23.pdf \(68 KB\)](#)

**Subject****C. Revenue and Appropriations Modifications**

MeetingFeb 15, 2023 - REGULAR MEETING MINUTES

Category4. Financial Reports/Resolutions

AccessPublic

TypeAction

Recommended ActionMotion to approve the revenue and appropriation modifications as presented.

Admin Content  
See attached Adjustment Report "E".

Administrative File Attachments

[E1 Anticipated Revenue Modifications Jan 23.pdf \(36 KB\)](#)  
[E2 Budget Transactions Modifications Jan 23.pdf \(69 KB\)](#)

**Subject****D. Transfers and Advances**

MeetingFeb 15, 2023 - REGULAR MEETING MINUTES

Category4. Financial Reports/Resolutions

AccessPublic

TypeAction

Recommended ActionApprove the following fund transfers as presented

See Transfer and Advance Activity Report "F" attached.

File Attachments

[F Transfer Advance Activity Report.pdf \(31 KB\)](#)

**Subject****E. Donations**

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Category 4. Financial Reports/Resolutions

Access Public

Type Action

Recommended Action Motion to approve Gifts and Donations received as presented.

- Received \$2,431.12 in donations for the Food Service Department for student delinquent accounts from various community donors.

**Subject F. Approve Permanent Certificate of Estimated Resources - FY23**

Meeting Feb 15, 2023 - REGULAR MEETING MINUTES

Category 4. Financial Reports/Resolutions

Access Public

Type Action

Recommended Action To approve the Permanent Amended Certificate of Estimated Resources for FY23 as presented by the Treasurer totaling \$20,388,406.72

Please find Amended Certificate of Estimated Resources Attached. Permanent #2 for FY22-23.

File Attachments

[Amended Official Certificate of Estimated Resources Perm 2 FY23 Bright.pdf \(47 KB\)](#)

[Amended Cert Summary of changes Perm 2 021523.pdf \(231 KB\)](#)

**Subject G. Approve Permanent Appropriation Resolution - FY23**

Meeting Feb 15, 2023 - REGULAR MEETING MINUTES

Category 4. Financial Reports/Resolutions

Access Public

Type Action

Recommended Action To approve the Permanent Appropriation Resolution for FY23 as presented by the Treasurer totaling \$13,397,051.08.

See Appropriation Resolution for FY22-23 attached. Permanent #2

File Attachments

[Approp Modifications Permant No2 FY23 021023.pdf \(165 KB\)](#)

[Appropriation Resolution & 412 certificate Permanent No2 FY23.pdf \(69 KB\)](#)

[Appropriation Resolution Perm 2 FY23 Bright.pdf \(680 KB\)](#)

**Subject H. Approval of Financial Reports and Resolutions.**

Meeting Feb 15, 2023 - REGULAR MEETING MINUTES

Category 4. Financial Reports/Resolutions



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Access Public  
Type Action  
Recommended Action **(Resol. #017-2023)** Motion to approve the Financial Reports and Resolutions items as presented.

Admin Content

Member	Move	Second	Yea	Nay	Abstain
Mr. Cox			X		
Mr. Gillespie	X		X		
Mrs. Hauke					
Mr. Lucas		X	X		
Mrs. Wright			X		

5. Personnel

**Subject** **A. Personnel**  
Meeting Feb 15, 2023 - REGULAR MEETING MINUTES  
Category 5. Personnel  
Access Public  
Type Information  
Approval of the following personnel recommendations (ie Administrative; Certified; Classified; Certified Substitutes; Classified Substitutes; Supplement/Pupil Activity; and Mentors) pursuant to the terms and conditions of the new employee’s individual contract and his/her job description. Said employment will be contingent upon (1) receipt of a satisfactory criminal record check, (2) receipt of licensure/certification from ODE (3) verification of experience and training, and (4) negative results on drug testing (as applicable)  
Admin Content

**Subject** **B. Certified Substitutes**  
Meeting Feb 15, 2023 - REGULAR MEETING MINUTES  
Category 5. Personnel  
Access Public  
Type Action  
Recommended Action To approval of the following substitutes personnel recommendations as presented:  
• Michael Durham-Temporary License  
• Sara Lamb

**Subject** **C. Supplementals/Pupil Activity**

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Meeting Feb 15, 2023 - REGULAR MEETING MINUTES

Category 5. Personnel

Access Public

Type Action

Recommended Action To approval of the following supplementals/pupil activites personnel recommendations as presented:

- Cindy Michael- Varsity Softball Coach
- Jayde Parr- Softball Volunteer
- Jeremy Parr- Softball Volunteer
- Missy Payne- Volunteer Softball Coach
- Chris Veidt- Varsity Baseball Coach
- John Combs- Junior Varsity Baseball Coach
- Gage Carraher- Baseball Volunteer
- D.J O'Cull- Baseball Volunteer
- Kim Roush- Varsity Track Coach
- Tami Ellis- Junior High Track Coach
- Brian DeAtley- Varsity Assistant Track Coach
- Hunter Morgan- Volunteer Track Coach

Subject D. Resignations

Meeting Feb 15, 2023 - REGULAR MEETING MINUTES

Category 5. Personnel

Access Public

Type Action

Recommended Action To accept the following resignation as presented:

- Kim Taylor - High School MH unit teacher’s aide - effective February 8, 2023
- Courtney Mefford - 4th grade teacher- effective August 31, 2023 - We will be looking for a 5th grade teacher due to the larger class size that will be moving up from 4th grade.

Subject E. Approval of personnel recommendations.

Meeting Feb 15, 2023 - REGULAR MEETING MINUTES

Category 5. Personnel

Access Public

Type Action

Recommended Action (Resol. #018-2023) Motion to approve the personnel recommendations items as presented.

Admin Content

Member	Move	Second	Yea	Nay	Abstain
Mr. Cox	X		X		
Mr. Gillespie		X	X		

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Mrs. Hauke					
Mr. Lucas			X		
Mrs. Wright			X		

6. Administrative Advisor

Subject

A. Approve 23-24 School Calendar

Meeting

Feb 15, 2023 - REGULAR MEETING MINUTES

Category

6. Administrative Advisor

Access

Public

Type

Action

Recommended Action

Motion to approve the 2023-2024 academic school calendar as presented.  
See the proposed 2023-2024 academic school calendar attached.

File Attachments

2023-2024 SCHOOL CALENDAR.pdf (248 KB)

Subject

B. Approve 23-24 OHSAA Membership

Meeting

Feb 15, 2023 - REGULAR MEETING MINUTES

Category

6. Administrative Advisor

Access

Public

Type

Action

Recommended Action

Motion to approve the district 2023-2024 membership resolution to the Ohio High School Athletic Association.  
See draft resolution attached.

File Attachments

OHSAA Membership resolution.pdf (54 KB)

Subject

C. Approval of Administrative and Advisory.

Meeting

Feb 15, 2023 - REGULAR MEETING MINUTES

Category

6. Administrative Advisor

Access

Public

Type

Action

Recommended Action

(Resol. #019-2023) Motion to approve the Administrative and Advisory items as presented.

Admin Content

Member	Move	Second	Yea	Nay	Abstain
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Mr. Cox			X		
Mr. Gillespie	X		X		
Mrs. Hauke					
Mr. Lucas		X	X		
Mrs. Wright			X		

7. Executive Session

**Subject**                      **A. Move into executive session:**

Meeting                      Feb 15, 2023 - REGULAR MEETING MINUTES

Category                      7. Executive Session

Access                      Public

Type                      Action

Recommended Action      **(Resol. #020.2023)** Motion to move into executive session for the purpose of discussing the Employment of a public official or employee at 6:56 pm.

Those in attendance in executive session were Mr. Cox, Mr. Gillespie, Mr. Lucas, Mrs. Wright, Mr. Bick, Mr. Rowley and Mr. Iles.

Admin Content

Member	Move	Second	Yea	Nay	Abstain
Mr. Cox	X		X		
Mr. Gillespie		X	X		
Mrs. Hauke					
Mr. Lucas			X		
Mrs. Wright			X		

Executive Content  
See attached Executive Session record form.

**Subject**                      **B. Return to regular session:**

Meeting                      Feb 15, 2023 - REGULAR MEETING MINUTES

Category                      7. Executive Session

Access                      Public

Type                      Action

Recommended Action      Motion to return to regular session at 7:32 pm.

Admin Content

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Member	Move	Second	Yea	Nay	Abstain
Mr. Cox	X		X		
Mr. Gillespie		X	X		
Mrs. Hauke					
Mr. Lucas			X		
Mrs. Wright			X		

8. New Business

Subject	A. Accept Superintendent Resignation
Meeting	Feb 15, 2023 - REGULAR MEETING MINUTES
Category	8. New Business
Access	Public
Type	Action
Recommended Action	Motion to accept the resignation of Superintendent Michael Bick for the purpose of retirement effective August 31, 2023.

Subject	B. Approval of new business items
Meeting	Feb 15, 2023 - REGULAR MEETING MINUTES
Category	8. New Business
Access	Public
Type	Action
Recommended Action	(Resol. #021-2023) Motion to approve new business item as presented.

Admin Content

Member	Move	Second	Yea	Nay	Abstain
Mr. Cox	X		X		
Mr. Gillespie		X	X		
Mrs. Hauke					
Mr. Lucas			X		
Mrs. Wright			X		

9. Adjourn

Subject	A. Adjourn
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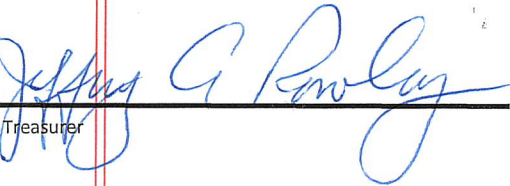
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Meeting Feb 15, 2023 - REGULAR MEETING MINUTES  
Category 9. Adjourn  
Access Public  
Type Procedural  
Meeting adjourned at 7:38 PM

  
\_\_\_\_\_  
Treasurer

  
\_\_\_\_\_  
Board President